



December 08, 2019

## Office Order No.:347-2019

For the greater interest of the Company, the following employee is hereby transferred and newly joined employee is given posting as under:

Sl.	Name, Desig. & ID No.	Present Dept./Office	Transferred/Posted to	Remarks
01	Mr. Md. Bellal Hossain (1973), Junior Officer (IT)	IT Dept., Chattogram Zone-03 SC (Muradpur)	IT Dept., Keranihat FPR Centre, Chattogram Zone-06.	
02	Mr. Mohammad Soaibul Matin (2762), Assistant Officer (Cashier Cum Computer Operator)	Newly joined at Chattogram Corp. Zone-03 SC (Muradpur)	Cash Section, Shamlapur Org. Office (Taknaf), Cox's Bazar Zone-01	

Mr. Md. Bellal Hossain is advised to report his joining to the Incharge of Keranihat FPR Centre, Chattogram Zone-06 along with release letter from his existing by 11-12-2019 with a copy to the Administration Dept., Head Office, Dhaka.

Mr. Mohammad Soaibul Matin is advised to report his joining to the Incharge of Shamlapur Org. Office, Cox's Bazar Zone-01 by 11-12-2019 with a copy to the Administration Dept., Head Office, Dhaka.

The additional responsibility of Mr. Md. Bellal Hossain (1973), vide Office order No.:208-2019 dated July 24, 2019 at It Dept., Keranihat FPR Centre is hereby cancelled.

**Mahmudur Rahman Talukder**

Senior Vice President (Admin)

• Copy forwarded to: Above 02 (Two) employees.

### C.C. to:

1. The Chief Executive Officer for kind information.
2. The DMD & CFO.
3. The DMD & CS.
4. The SEVP & Incharge, Administration Dept.
5. The EVP & Incharge (IT)
6. The JVP & Incharge (I/A).
7. Master file
8. Office Order file
9. Personal file.
1. The Asst. MD (Dev.) & Incharge, Chattogram Corp. Zone-03.
2. The J EVP (PRT) & Incharge, Cox's Bazar Zone-01.
3. The Incharge, Shamlapur Org. Office.

আর্থিক নিরাপত্তার সেতুবন্ধন



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড  
برائيم اسلامي لائيف انشيوونرس لميتيد  
Prime Islami Life Insurance Limited



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