



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹیٹ
Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

October 13, 2025

Office Order No.:151-2025

Mr. Mohammad Abdur Rahim (1022), Deputy Vice President, Finance & Accounts Dept., Head Office, Dhaka is hereby assigned to deal with Salary related all works of Head office employees sitting at same premises in addition to his existing duties until further order.

Mr. Rajibul Hasan (0454), Deputy Manager, HR & Admin Dept., Head Office, Dhaka is hereby advised to provide with the overall head office employees Salary related Software/Papers/Documents to Mr. Mohammad Abdur Rahim immediately.

Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

Copy forwarded to:

- Mr. Mohammad Abdur Rahim (1022), Deputy Vice President.
- Mr. Rajibul Hasan (0454), Deputy Manager.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয়ঃ গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোনঃ ৮৮-০২-৮১০৭০১৭৯, ই-মেইল: pilil@primeislamylife.com, web : www.primeislamylife.com



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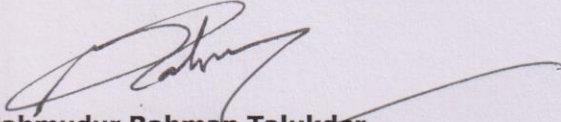
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- Mr. Rajibul Hasan (0454), Deputy Manager.

C.C. to: for kind information:

1. The Chief Executive officer.
2. The Additional Managing Director.
3. The DMD & Incharge, Dev. Admin Dept.
4. The AMD & Head of IT.
5. The AMD & Chief Financial Officer.
6. Master file
7. Office Order file
8. Personal file

আর্থিক নিরাপত্তার সেতুবন্ধন

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