November 28, 2019

Office Order No.:340-2019

From now on, FPR & Policy schedule of Mukta Bima Prokalpo Bhola (Office) shall be issued from Bhola (Akok) servicing cell instead of Barisal service Centre (Akok). Office requisition for revenue & policy stamp shall be made from Bhola (Akok) service cell and there will be no separate policy serial for Mukto Bima Prokalpo, Bhola office. They shall use the policy number allotted for Bhola (Akok) Service Centre.

This office order shall come into force with immediate effect shall remain valid until further order.

Kazi Abul Manjur

Senior Executive Vice President Administration Department.

C.C to:

- 1. The Chief Executive Officer for kind information.
- 2. The Deputy Managing Director & Chief Financial Officer.
- 3. The Deputy Managing Director & Company Secretary
- 4. The SEVP & Incharge, Administration Dept.
- 5. The EVP & Incharge, U/W Dept.,
- The EVP & Incharge, IT Dept.,
- 7. The SVP, Finance & Accounts Dept., Head Office.
- 8. The JVP & Incharge (I/A)
- 9.- Master file.
- Office Order file.
- 11. Personal file.

- The SEVP (PRT) & PD, Urban Bima Division & Mukto Bima Prokalpo.
- The EVP (PRT) & Incharge, Barishal Zone.
- The JEVP (PRT) & Incharge, Barishal Zone-02.
- The Incharge, Bhola Org. Office. Mukto Bima Prokalpo.

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