ISO 9001:2015 CERTIFIED

September 18, 2025

Office Order No.:136-2025

For the greater interest of the Company, Mr. Md. Mijanur Rahman Khan (0274), Assistant Vice President, Finance & Accounts Dept., City Service Centre, Dhaka is hereby assigned to deal with Finance & Accounts related works of all offices under Dhaka Corp. Zone-07 and Mr. Md. Kamrul Islam (0132), Assistant Manager, Finance & Accounts Dept., City Service Centre, Dhaka is hereby assigned to deal with Finance & Accounts related works of all offices under Dhaka Corp. Zone-01. Both Mr. Md. Mijanur Rahman Khan and Mr. Md. Kamrul Islam shall work under supervision of Mr. A.T.M. Waheduzzaman Khan (1034), Vice President & Operation Incharge, Finance & Accounts Dept., City Service Centre, Dhaka.

This order shall come into force with effect from October, 2025.

Mahmudur Rahman Talukder

Executive Vice President HR & ADMIN Department

Copy forwarded to:

Mr. Md. Mijanur Rahman Khan (0274), AVP

Mr. Md. Kamrul Islam (0132), Assistant Manager.

Prime Islami Life Insurance Limited

ISO 9001:2015 CERTIFIED

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Mahmudur Rahman Talukder

Executive Vice President HR & ADMIN Department

Copy forwarded to:

- Mr. Md. Mijanur Rahman Khan (0274), AVP
- Mr. Md. Kamrul Islam (0132), Assistant Manager.

C.C. to: for kind information:

- 1. The Chief Executive officer
- The Additional Managing Director.
- 3. The AMD & Head of IT.
- 4. The AMD & Chief Financial Officer.
- 5. The VP & Operation Incharge, City Service Centre.
- 6. Master file
- 7. Office Order file
- 8. Personal file.

- 1. Mr. Mohammad Humayun Kabir, AMD (DEV.)
- 2. The SEVP (PRT) & Incharge, Dhaka Corp. Zone-07.
- The EVP (PRT) & Incharge, Dhaka Corp. Zone-01.
- 4. The Incharge, Respective Offices.