Prime Islami Life Insurance Limited

ISO 9001:2015 CERTIFIED

September 16, 2025

Office Order No.:134-2025

Mr. Mohammad Jashim Uddin (2729), Junior Officer, Cash Sectionn, Matlob Organization Office(7024), Chandpur Zone is hereby transferred to Cash Section, Changachar Organization Office, Chandpur Zone.

Mr. Mohammad Jashim Uddin shall handover the overall charges to Mr. Monir Hossain (0871), Executive Officer, Accounts Dept., Chandpur Full Pledge Service Center, Chandpur Zone.

After joining a new cashier at Matlob Organization Office(7024), Chandpur Zone Mr. Mohammad Jashim Uddin is advised to report his joining to the Incharge, Changachar Organization Office, Chandpur Zone along with Stationary Items allotted to him and release letter from his existing office with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder

Executive Vice President HR & ADMIN Department

Copy forwarded to:

Mr. Mohammad Jashim Uddin (2729), Junior Officer

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Mahmudur Rahman Talukder

Executive Vice President HR & ADMIN Department

Copy forwarded to:

Mr. Mohammad Jashim Uddin (2729), Junior Officer

C.C. to: for kind information:

- 1. The Chief Executive officer
- The Additional Managing Director.
- 3. The AMD & Chief Financial Officer.
- The AMD & Head of IT.
- Master file
- Office Order file
- 7. Personal file

- The EVP (PRT) & Incharge, Noakhali Corp. Zone.
- The EVP (PRT) & Incharge, Chandpur Zone.
- The Incharge, Respective Offices.