



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹیڈ
Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

September 16, 2025

Office Order No.:133-2025

Mr. Md. Bellal Hossain (1973), Senior Officer, Cash Section, Malibag FPR Center(0383), Dhaka Zone-06 is hereby assigned to carry out the additional responsibilities of Cash Section, Jatrabari Org. Office(0726), Dhaka Zone-06 in every working days from 10.00 AM to 01 PM as per following Schedule in addition to his existing duties.

Additional Responsibilities		
Name of office	Schedule Date	
Jatrabari Org. Office(0726), Dhaka Zone-06	16/09/2025	01 Day
	17/09/2025	01 Day
	18/09/2025	01 Day

Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

Copy forwarded to:

- Mr. Md. Bellal Hossain (1973), Senior Officer

আর্থিক নিরাপত্তার সেতুবন্ধন



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C.C. to: for kind information:

- | | |
|---------------------------------------|--|
| 1. The Chief Executive officer | 1. The SEVP (PRT.) & Incharge, Dhaka Corp. Zone-07 |
| 2. The Additional Managing Director. | 2. The EVP (PRT) & Incharge, Dhaka Zone-06 |
| 3. The AMD & Head of IT. | 3. The Incharge, Respective Offices. |
| 4. The AMD & Chief Financial Officer. | |
| 5. Master file | |
| 6. Office Order file | |
| 7. Personal file | |

আর্থিক নিরাপত্তার সেতুবন্ধন