



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹید
Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

September 02, 2025

Office Order No.:130-2025

Mr. Mohammad Delwar Hossain (3269), Assistant Manager, Laksham FPR Centre, Cumilla Zone-04 is hereby advised to deal with Cash related works sitting at same premises in addition to his existing duties.

Mr. Md. Sahidur Rahman Khan (2109), Officer, Cash Section, Golapbag Organization Office(0736)-Dhaka Zone-06 is hereby advised to sit and work at Cash Section, Jatrabari Org. Office, Dhaka Zone-06 in every working days from 10.00 AM to 01 PM in addition to his existing duties at Golapbag Organization Office.

The additional responsibility of Mr. Mohammad Delwar Hossain and Mr. MD. Sahidur Rahman Khan shall come into force with immediate effect and shall remain valid until Ms. Khatune Jannat Rupa (3278) JO, Laksham FPR Centre and Ms. Amena Khatun (3213) Officer, Jatrabari Org. Office resumes there duties.

Only Conveyance allowance Tk. 50/- only per day is admissible to Mr. Md. Sahidur Rahman Khan.


Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

Copy forwarded to:

- Mr. Mohammad Delwar Hossain (3269), Assistant Manager.
- Mr. Md. Sahidur Rahman Khan (2109), Officer

আর্থিক নিরাপত্তার সেতুবন্ধন



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C.C. to: for kind information:

- | | |
|---------------------------------------|--|
| 1. The Chief Executive officer | 1. The SEVP (PRT.) & Incharge, Dhaka Corp. Zone-07 |
| 2. The Additional Managing Director. | 2. The EVP (PRT) & Incharge, Dhaka Zone-06 |
| 3. The AMD & Chief Financial Officer. | 3. The Incharge, Respective Offices. |
| 4. Master file | |
| 5. Office Order file | |
| 6. Personal file | |

আর্থিক নিরাপত্তার সেতুবন্ধন