November 28, 2019

Office Order No.:341-2019

For the greater interest of the Company, Ms. Sonia (0190), Joint Assistant Vice President, Internal Audit Dept., Urban Bima Division, Head Office, Dhaka is hereby transferred to Internal Audit Dept., Head Office, Dhaka.

Ms. Sonia is advised to report her joining to the JVP & Incharge, Internal Audit Dept., Head Office, Dhaka along with release letter from the Incharge of her existing office by 02-12-2019 with a copy to the Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder

Senior Vice President

Administration Department

Ms. Sonia (0190), Joint Assistant Vice President.

C.C to

- 1 The Chief Executive Officer for kind information.
- The Deputy Managing Director & Chief Financial Officer.
- 3. The Deputy Managing Director & Company Secretary.
- 4. The SEVP & Incharge, Administration Dept.
- 5. The JVP & Incharge (I/A)
- 6. Office Order file
- 7. Master file
- 8. Personal file

 The SEVP (PRT) & PD, Urban Bima Division & Mukto Bima Prokalpo. November 28, 2019

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Mahmudur Rahman Talukder

Senior Vice President

Administration Department

Ms. Sonia (0190), Joint Assistant Vice President.