



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹیٹ
Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

September 02, 2025

Office Order No.:129-2025

For the greater interest of the Company, the following employees are hereby assigned to carry out the additional responsibilities sitting at same premises in addition to their existing duties until further order:

Sl.	Name, Desig.	Present Office	Additional responsibility
01	Mr. Md. Saiful Islam Mazumder (1420), Senior Officer	Cash Section, Abdullahpur FPR Center(0709), Dhaka Zone-13	Underwriting related works.
02	Mr. Kamrul (2105), Officer	Cash Section, Natun Jurain FPR Center(0444), Dhaka Zone-13	Underwriting related works.

The additional responsibilities of Mr. Md. Saiful Islam Mazumder and Mr. Kamrul (2105), Officer shall come into force with immediate effect and remain valid until further order.


Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

Copy forwarded to: Above 02 (Two) employees

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয়ঃ গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোনঃ ৪১০৭০১৮০-৮৩
ফ্যাক্সঃ ৮৮-০২-৪১০৭০১৭৯, ই-মেইল: pilil@primeislamilife.com, web : www.primeislamilife.com



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
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Mahmudur Rahman Talukder

Executive Vice President

HR & ADMIN Department

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C.C. to: for kind information:

1. The Chief Executive officer.
2. The Additional Managing Director
3. The AMD & CFO.
4. The SVP & Incharge, U/W & Re Insurance Dept. with a request to arrange necessary training to Mr. Md. Saiful Islam and Mr. Kamrul.
5. Master file
6. Office Order file.
7. Personal file.
1. The EVP (PRT) & Incharge, Dhaka Zone-13
2. The Incharge, Respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন