ISO 9001:2015 CERTIFIED

August 20, 2025

Office Order No.: 121-2025

Mr. Md. Sohag (1541), Officer, Cash Section, Chuadanga Corporate Zone(2185), Chuadanga Corporate Zone is hereby transferred to Cash Section, Joina Bazar FPR Centre, Tangail Zone-01.

Mr. Md. Sohag shall handover the overall charges to Mr. Belal Howlader (2127), Officer, Accounts Dept., Jhinaidaha Full Fkedged SC, Jhenaidah Zone.

Mr. Md. Sohag is advised to report his joining to the Incharge, Joina Bazar FPR Centre, Tangail Zone-01 along with Stationary Items allotted to him and release letter from his existing offices by 25-08-2025 with a copy to the HR & Administration Dept., Head Office, Dhaka.

After Joining at Joina Bazar FPR Centre, Mr. Md. Sohag may be advised to deal with work of Underwriting related works sitting at same premises in addition to her existing duties until further order.

Mahmudur Rahman Takukder

Executive Vice President HR & ADMIN Department

Copy forwarded to:

Mr. Md. Sohag (1541), Officer

Prime Islami Life Insurance Limited

ISO 9001:2015

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Mahmudur Rahman Talukder

Executive Vice President HR & ADMIN Department

Copy forwarded to:

Mr. Md. Sohag (1541), Officer

C.C. to: for kind information:

- The Chief Executive officer
- 2. The Additional Managing Director.
- 3. DMD (Dev.)
- 4. The AMD & Chief Financial Officer.
- The SVP & Incharge, U/W & Re Insurance
 Dept. with a request to arrange necessary training to Mr. Sohag.
- 6. Master file
- 7. Office Order file
- 8. Personal file

- 1. The EVP (PRT) & Incharge, Tangail Zone-01.
- 2. The EVP (PRT) & Incharge, Chuadanga Corp. Zone.
- 3. The Incharge, Joina Bazar FPR Centre.