ISO 9001:2015

August 14, 2025

## Office Order No.:120-2025

Mr. Jamalur Rashid (3345), Executive Officer, Cash Section, Cox's Bazar Full Service Center is hereby assigned to deal with Internal Audit related works sitting at same premises in addition to his existing duties until further order.

The additional responsibilities of Mr. Jamalur Rashid shall come into force with immediate effect and remain valid until further order.

Mahmudur Rahman Talukder

Executive Vice President HR & ADMIN Department

Mr. Jamalur Rashid (3345), Executive Officer.

## প্রাইম ইসলামী লাইফ ইস্যুরেস লিমিটেড

## Prime Islami Life Insurance Limited

ISO 9001:2015

August 14, 2025

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Mahmudur Rahman Talukder

Executive Vice President HR & ADMIN Department

Mr. Jamalur Rashid (3345), Executive Officer.

C.C. to: for kind information:

- 1. The Chief Executive officer.
- 2. The Additional Managing Director
- 3. The DMD (DEV.)
- 4. The AMD & CFO
- 5. The EVP & Incharge, I/A Dept.
- 6. Master file
- 7. Office Order file.
- 8. Personal file.

1. The AMD (DEV.) & Incharge, Cox's Bazar Corp. Zone