



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹید
Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

August 12, 2025

Office Order No.:116-2025

For the greater interest of the Company, the following employees are hereby assigned to carry out the additional responsibilities mentioned against their name as under sitting at same premises in addition to their existing duties until further order:

Sl.	Name, Desig., Dept.	Present Office	Additional responsibility
01	A.S.M. Kamrul Ahasan (1169), Assistant Manager	Accounts Dept., Chittagaon Road FPR Center, Chittagaon Road Zone	Dev. Admin related works
02	Mr. Md. Sheikh Hassan Ahmed Chow (0430), Executive Officer	Cash Section, Shafipur FPR Center(0187), Tangail Zone-01	Underwriting related works

The additional responsibilities of A.S.M. Kamrul Ahasan and Mr. Md. Sheikh Hassan Ahmed Chow shall come into force with immediate effect and remain valid until further order.


Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

Copy forwarded to: Above 02 (Two) employees

আর্থিক নিরাপত্তার সেতুবন্ধন



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائے اسلامی لائف انشورنس لمیٹید

Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

August 12, 2025

Office Order No.:116-2025

For the greater interest of the Company, the following employees are hereby assigned to carry out the additional responsibilities mentioned against their name as under sitting at same premises in addition to their existing duties until further order:

Sl.	Name, Desig., Dept.	Present Office	Additional responsibility
01	A.S.M. Kamrul Ahasan (1169), Assistant Manager	Accounts Dept., Chittagaon Road FPR Center, Chittagaon Road Zone	Dev. Admin related works
02	Mr. Md. Sheikh Hassan Ahmed Chow (0430), Executive Officer	Cash Section, Shafipur FPR Center(0187), Tangail Zone-01	Underwriting related works

The additional responsibilities of A.S.M. Kamrul Ahasan and Mr. Md. Sheikh Hassan Ahmed Chow shall come into force with immediate effect and remain valid until further order.


Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

Copy forwarded to: Above 02 (Two) employees

C.C. to: for kind information:

- | | |
|---|--|
| 1. The Chief Executive officer. | 1. The SEVP (PRT) & Incharge, Dhaka Corp. Zone-07 |
| 2. The Additional Managing Director | 2. The EVP (PRT) & Incharge, Tangail Zone. |
| 3. The SEVP & CFO. | 3. The EVP (PRT) & Incharge, Chattogram Road Zone. |
| 4. The DMD & Incharge, Dev. Admin Dept. | 4. The Incharge, Shafipur FPR Center. |
| 5. The SVP & Incharge, U/W & Re Insurance Dept.
with a request to arrange necessary training to Mr. Md.
Sheikh Hassan Ahmed Chow. | |
| 6. Master file | |
| 7. Office Order file. | |
| 8. Personal file. | |

আর্থিক নিরাপত্তার সেতুবন্ধন