Prime Islami Life Insurance Limited

ISO 9001:2015 CERTIFIED

August 12, 2025

Office Order No.:114-2025

This is to inform for all concerned that Mr. Mohammad Alamgir Hossain Khan (1150), Senior Vice President & Incharge, Claims Dept., Head Office, Dhaka shall also act as Incharge of Policy Servicing Dept., Head Office, until further Order.

Mr. Mohammad Alamgir Hossain Khan will be responsible for both Policy Servicing and Claims Dept., as Incharge.

Md. Shamsul Alam Chief Executive Officer

Copy forwarded to:

Mr. Mohammad Alamgir Hossain Khan (1150), Senior Vice President

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Md. Shamsul Alam

Chief Executive Officer

Copy forwarded to:

Mr. Mohammad Alamgir Hossain Khan (1150), Senior Vice President

C.C. to: for kind information:

- 1. The Additional Managing Director
- 2. The DMD & Incharge, Dev. Admin Dept.
- 3. The DMD (Dev.)
- 4. All Departmental Heads.
- 5. Master file.
- 6. Personal file.