



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹید
Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

August 07, 2025

Office Order No.:113-2025

Mr. Amdad Hossain Sarif (2011), Junior Officer, Cash Section, Bijra Organization Office(5029), Bagmara Corp. Zone is hereby advised to sit and work at Cash Section, Suagazi Organization Office(5025), Bagmara Corp. Zone for 03 (Three) day(s) in a week in addition to his existing duties.

TA/DA as per rules of the Company is admissible to Mr. Amdad Hossain Sarif in this regard.

The additional responsibility of Mr. Amdad Hossain Sarif shall come into force with immediate effect and shall remain valid until further order.


Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

Copy forwarded to:

- Mr. Amdad Hossain Sarif (2011), Junior Officer.

আর্থিক নিরাপত্তার সেতুবন্ধন



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹیڈ
Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

August 07, 2025

Office Order No.:113-2025

Mr. Amdad Hossain Sarif (2011), Junior Officer, Cash Section, Bijra Organization Office(5029), Bagmara Corp. Zone is hereby advised to sit and work at Cash Section, Suagazi Organization Office(5025), Bagmara Corp. Zone for 03 (Three) day(s) in a week in addition to his existing duties.

TA/DA as per rules of the Company is admissible to Mr. Amdad Hossain Sarif in this regard.

The additional responsibility of Mr. Amdad Hossain Sarif shall come into force with immediate effect and shall remain valid until further order.


Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

Copy forwarded to:

- Mr. Amdad Hossain Sarif (2011), Junior Officer.

C.C. to: for kind information:

- | | |
|---------------------------------------|--|
| 1. The Chief Executive officer | 1. The AMD (Dev.) & Incharge, Cumilla Corp. Zone |
| 2. The Additional Managing Director. | 2. The EVP (PRT) & Incharge, Bagmara Corp. Zone. |
| 3. The AMD & Chief Financial Officer. | 3. The Incharge, Respective Offices. |
| 4. Master file | |
| 5. Office Order file | |
| 6. Personal file | |

আর্থিক নিরাপত্তার সেতুবন্ধন