



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائىم اسلامى لاىف انشورنس لميٲيٲ
Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

August 06, 2025

Office Order No.: 112-2025

Mr. Md. Abdul Alim Howlader (1088), Senior Officer, Cash Section, Cox's Bazar Full Service Center, Cox's Bazar Zone-01 is hereby transferred to Cash Section, Chattogram Zone -08 (0039), Lohagora.

Mr. Md. Abdul Alim Howlader shall handover the overall charges to A.T.M. Loqueman Hakim Talukdar (3332), Manager, Accounts Dept., Cox's Bazar Full Service Center.

Mr. Md. Abdul Alim Howlader is advised to report his joining to the EVP (PRT) & Incharge, Chattogram Zone-08 along with Stationary Items allotted to him and release letter from his existing offices by 11-08-2025 with a copy to the HR & Administration Dept., Head Office, Dhaka.

After Joining at Chattogram Zone -08 Mr. Md. Abdul Alim Howlader is hereby assigned to Check and sign Policy schedule (Bima Dalil) as a checking officer and also assigned to IT related works sitting at the same premises in addition to his existing duties until further order.

Ms. Yeasmin Akter (3297), Junior Officer, Cash Section, Chattogram Zone -08 (0039), Lohagora is hereby assigned to work at Policy Servicing and Call Centre instead of Cash section at same office.



Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

Copy forwarded to:

- Mr. Md. Abdul Alim Howlader (1088), Senior Officer.
- Ms. Yeasmin Akter (3297), Junior Officer

আর্থিক নিরাপত্তার সেতুবন্ধন



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C.C. to: for kind information:

- | | |
|---------------------------------------|---|
| 1. The Chief Executive officer | 1. The EVP (PRT) & Incharge, Cox's Bazar Zone. |
| 2. The Additional Managing Director. | 2. The EVP (PRT) & Incharge, Chattogram Zone-06 |
| 3. DMD (Dev.) | 3. The EVP (PRT) & Incharge, Chattogram Zone-08 |
| 4. The AMD & Chief Financial Officer. | |
| 5. Master file | |
| 6. Office Order file | |
| 7. Personal file | |

আর্থিক নিরাপত্তার সেতুবন্ধন