Prime Islami Life Insurance Limited

ISO 9001:2015 CERTIFIED

August 06, 2025

Office Order No.:111-2025

The transfer of Mr. Md. Zia Uddin Khan (1016), Assistant Manager, Underwriting Dept., Barishal Full Fledged Service Center, Barishal Zone and Mr. Ashim Kumar Madhu (1061), Executive Officer, Cash Section, Meherpur FPR Center(0258), Chuadanga Corporate Zone vide Office Order No.:107-2025, dated July 30, 2025 is hereby adjourned & they will stay at their existing office until further order.

The additional responsibility shall also continue of Mr. Md. Zia Uddin Khan vide Office Order No.:253-2023, dated 23-12-2023 and Mr. Ashim Kumar Madhu vide Office Order No.:53-2025, dated 13-04-2025.

Mahmudur Rahman Talukder

Executive Vice President HR & ADMIN Department

Copy forwarded to: Above 02 (Two) employees

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Mahmudur Rahman Talukder

Executive Vice President HR & ADMIN Department

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C.C. to: for kind information:

- The Chief Executive officer.
- 2. The Additional Managing Director.
- 3. The DMD (Dev.)
- 4. The SEVP & Chief Financial Officer.
- 5. The SVP & Incharge, Underwriting & Re Insurance Dept.
- 6. Personal file.
- 7. Office Order file.

- 1. The EVP (PRT) & Incharge, Barishal Zone.
- 2. The EVP (PRT) & Incharge, Chuadange Corp. Zone.
- 3. The Incharge, Meherpur FPR Centre.