



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائمر اسلامى لاىف انشورنس لميٲيٲ
Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

August 04, 2025

Office Order No.:110-2025

For the greater interest of the Company, the following employees are hereby assigned to carry out the additional responsibilities sitting at same premises in addition to their existing duties until further order:

Sl.	Name, Desig.	Present Office	Additional responsibility
01	Mr. Md. Abdul Hakim (0400), Senior Executive Officer	Underwriting Dept., Banchharampur FPR Center (0133), B. Baria Zone-01	Call Centre, Banchharampur FPR Center (0133), B. Baria Zone-01
02	Mr. Md. Sagir Hossain (0903), Executive Officer	Cash Section, Fardabad Org. Office(0427), B. Baria Zone-01	Call Centre, Fardabad Org. Office(0427), B. Baria Zone-01

The additional responsibilities of Mr. Md. Abdul Hakim and Mr. Md. Sagir Hossain shall come into force with immediate effect and remain valid until further order.


Md. Shamsul Alam
Chief Executive Officer

• Copy forwarded to: Above 02 (Two) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয়ঃ গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোনঃ ৪১০৭০১৮০-৮৩
ফ্যাক্সঃ ৮৮-০২-৪১০৭০১৭৯, ই-মেইলঃ pilil@primeislamilife.com, web : www.primeislamilife.com



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
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Md. Shamsul Alam

Chief Executive Officer

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C.C. to: for kind information:

1. The Additional Managing Director
2. Mr. Shorwar Alam (0375), VP, Claims Dept. H/O.
3. Master file.
4. Personal file.

1. The AMD (Dev.) & Incharge, Cumilla Corp. Zone.
2. The EVP (PRT) & Incharge, B. Baria Zone
3. The Incharge, Banchharampur FPR Center.
4. The Incharge, Fardabad Org. Office

আর্থিক নিরাপত্তার সেতুবন্ধন

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