م اسلامی لائف انشورنس Prime Islami Life Insurance Limited

#### ISO 9001:2015

July 31, 2025

# Office Order No.:109-2025

Ms. Nupur Barmon (2992), Senior Executive Officer, Underwriting Dept., Cherag Ali FPR Center(0632), Gazipur Zone is hereby authorized to counter sign Policy schedule (Bima Dalil) and also supervise Dalil issue related works and shall maintain Bima stamp register, stock register and policy stamp record sitting at the same premises in addition to her existing duties until further order.

Mr. Md. Arifur Rahman (3183), Officer, Cash Section, Cherag Ali FPR Center(0632), Gazipur Zone is hereby assigned to issue Bima Dalil and sign on it as issuing officer in addition to his existing duties until further order.

Executive Vice President HR & ADMIN Department

Copy forwarded to:

Ms. Nupur Barmon (2992), SEO.

Mr. Md. Arifur Rahman (3183), Officer

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Mahmudur Rahman Talukder

Executive Vice President HR & ADMIN Department

Copy forwarded to:

- Ms. Nupur Barmon (2992), SEO.
- Mr. Md. Arifur Rahman (3183), Officer

#### C.C. to: for kind information:

- 1. The Chief Executive officer.
- 2. The Additional Managing Director
- The SVP & Incharge, Claims Dept.
- Master file
- Office Order file
- 6. Personal file

- 1. The EVP (PRT) & Incharge, Gazipur Zone.
- 2. The Incharge, Cherag Ali FPR Center.