



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড  
برائے اسلامی لائف انشورنس لمیٹید  
Prime Islami Life Insurance Limited

ISO 9001:2015  
CERTIFIED

July 28, 2025

**Office Order No.:105-2025**

For the greater interest of the Company, the following employees are hereby assigned to carry out the additional responsibilities sitting at same premises in addition to their existing duties until further order:

Sl.	Name, Desig.	Present Office	Additional responsibility
01	Mr. Md. Abdul Malek (3294), Senior Executive Officer	Cash Section, Panchabati FPR Center(0700), Dhaka Zone-13	Underwriting related works.
02	Mr. Nasir Uddin (1745), Officer	Cash Section, Hazigonj FPR Center(0075), Chandpur Zone	Underwriting related works.
03	Mr. Md. Atik Hassan (2926), Junior Officer	Cash Section, Abdullahpur FPR Center(0709), Dhaka Zone-13	Underwriting related works
04	Mr. Mohammed Fukhruddin (3203), Junior Officer	Cash Section, Gazirhat FPR Center(0644), Noakhali Zone-01	Underwriting related works.

The additional responsibilities of Mr. Md. Abdul Malek, Mr. Nasir Uddin, Mr. Md. Atik Hassan and Mr. Mohammed Fukhruddin shall come into force with immediate effect and remain valid until further order.

**Mahmudur Rahman Talukder**  
Executive Vice President  
HR & ADMIN Department

Copy forwarded to: Above 04 (Four) employees

আর্থিক নিরাপত্তার সেতুবন্ধন



# প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

## برائے اسلامی لائف انشورنس لمیٹید

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**Mahmudur Rahman Talukder**

Executive Vice President  
HR & ADMIN Department

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**C.C. to:** for kind information:

1. The Chief Executive officer.
2. The Additional Managing Director
3. The SEVP & CFO.
4. The SVP & Incharge, U/W & Re Insurance Dept. with a request to arrange necessary training to Mr. Md. Abdul Malek, Mr. Nasir Uddin, Mr. Md. Atik Hassan and Mr. Mohammed Fukhruddin.
5. Master file
6. Office Order file.
7. Personal file.
1. The EVP (PRT) & Incharge, Dhaka Zone-13
2. The EVP (PRT) & Incharge, Noakhali Corp. Zone.
3. The EVP (PRT) & Incharge, Chandpur Zone.
4. The Incharge, Respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয়ঃ গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোনঃ ৪১০৭০১৮০-৮৩  
ফ্যাক্সঃ ৮৮-০২-৪১০৭০১৭৯, ই-মেইলঃ pilil@primeislamylife.com, web : www.primeislamylife.com