



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائے اسلامی لائف انشورنس لمیٹید

Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

July 27, 2025

Office Order No.:103-2025

For the greater interest of the Company, the following employees are hereby transferred as under:

SI	Name, Desig. & ID No	Present Dept./Office	Transferred to
01	Mr. Md. Abdul Haye Al Hadi (0542), Executive Officer	Internal Audit Dept., Barishal Full Fledged Service Center, Barishal Zone	Internal Audit Dept., Bhola Full Fledged Service Center, Bhola Zone
02	Mr. Md. Anser Ali Howlader (1288) Executive Officer	Internal Audit Dept., Bhola Full Fledged Service Center, Bhola Zone	Internal Audit Dept., Barishal Full Fledged Service Center, Barishal Zone

Mr. Md. Abdul Haye Al Hadi shall handover the overall charges to Mr. Md. Anser Ali Howlader after taking over the charges Mr. Md. Anser Ali Howlader shall handover the overall charges to Mr. Md. Abdul Haye Al Hadi.

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter from their existing offices by 30-07-2025 with a copy to the HR & Administration Dept., Head Office, Dhaka.

After Joining at Bhola Full Fledged Service Centre, Mr. Md. Abdul Haye Al Hadi is hereby assigned to prepare Policy schedule (Bima Dalil) and also maintain policy stamp record sitting at the same premises in addition to his existing duties.

After Joining at Barishal Full Fledged Service, Mr. Md. Anser Ali Howlader is hereby assigned to deal with all Dalil related works sitting at the same premises in addition to his existing duties.

The additional responsibility of Mr. Md. Abdul Haye Al Hadi vide Office Order No.:253-2023, dated 23-12-2023 and Mr. Md. Anser Ali Howlader vide Office Order No.:20-2025, dated 05-02-2025 are hereby cancelled.


Mahmudur Rahman Talukder

Executive Vice President
HR & ADMIN Department

Copy forwarded to: Above 02 (Two) employees

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder

Executive Vice President

HR & ADMIN Department

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C.C. to: for kind information:

1. The Chief Executive officer.
2. The Additional Managing Director.
3. The DMD (Dev.)
4. The SEVP & Chief Financial Officer.
5. The SVP & Incharge, I/A Dept.
6. Personal file.
7. Office Order file.
1. The EVP (PRT) & Incharge, Barishal Zone.
2. The EVP (PRT) & Incharge, Bhola Zone.
3. The Incharge, Respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন