



# প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

## برائے اسلامی لائف انشورنس لمیٹیڈ

### Prime Islami Life Insurance Limited

ISO 9001:2015  
CERTIFIED

July 15, 2025

## Office Order No.:98 -2025

For the greater interest of the Company, the following employees are hereby transferred as under:

Sl	Name & Desig.	Present Dept./Office	Transferred to	Remarks
01	Mr. Md. Sahidur Rahman Khan (2109), Officer	Cash Section, Gaziupur Zone (Bashon)	Cash Section, Golapbag Org. Office(0736), Dhaka Zone-06	
02	Mr. Mohammad Yusuf (3318), Office Assistant	Claims Dept., Gunagori Org. Office(0509), Chattogram Zone-02 (Banskhali)	Cash Section, Pukuria Org. Office(0677), Chattogram Zone-02 (Banskhali)	He is also assigned to works at Call center related works

Mr. Md. Sahidur Rahman Khan shall handover the overall charges to K. M. Monower Hossain (1276), Assistant Vice President & Operation Incharge Gazipur Full Fledged SC, Gazipur Zone.

Mr. Mohammad Yusuf shall handover the overall charges to Mr. Abul Quasem (2796), SO, Cash Section, Gunagori Org. Office(0509), Chattogram Zone-02 (Banskhali).

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter from their existing offices by 20-07-2025 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mr. Mohammad Yusuf will entitled to Cash allowance@ Tk.300/-(Three Hundred) per month after execution of a surety bond of Tk.5,00,000/-(Five lac).

**Mahmudur Rahman Talukder**

Executive Vice President  
HR & ADMIN Department

• Copy forwarded to: Above 02 (Two) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয়ঃ গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোনঃ ৪১০৭০১৮০-৮৩  
ফ্যাক্সঃ ৮৮-০২-৪১০৭০১৭৯, ই-মেইল: pilil@primeislamylife.com, web : www.primeislamylife.com



# প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

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**Mahmudur Rahman Talukder**  
Executive Vice President  
HR & ADMIN Department

• Copy forwarded to: Above 02 (Two) employees.

**C.C. to:** for kind information:

- The Chief Executive officer.
- The Additional Managing Director.
- The SEVP & Chief Financial Officer.
- The SVP & Incharge, Claims Dept.
- K. M. Monower Hossain (1276), AVIP & Operation Incharge, Gazipur Zone.
- Mr. Abul Quasem (2796), SO, Gunagori Org. Office.
- Personal file.
- Office Order file.
- The AMD (Dev.) & Incharge, Chattogram Corp. Zone-01.
- The EVP (PRT) & Incharge, Gazipur Zone.
- The EVP (PRT) & Incharge, Chattogram Zone-02.
- The Incharge, Respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন