প্রাইম ইসলামী লাইফ ইস্যুরেস লিমিটেড

Prime Islami Life Insurance Limited

ISO 9001:2015

July 15, 2025

Office Order No.:97-2025

For the greater interest of the Company, the Office Order No.:96-2025, dated July 10, 2025 is hereby partially revised and the following employee is hereby transferred as under:

SI	Name & Desig.Present Dept./Office		Transferred Dept,/Office (According to previous Order)	Transferred to
02	Mr. Md. Shayon (1400), Officer	Cash Section, Lamna Org. Office (0329), Barishal Zone	Cash Section, Rahamatpur Org. Office(0446), Barishal Zone	Cash Section, Jhalokathi Org. Office(0095), Barishal Zone
03	Mst. Shamima Akter (2361), Office Assistant	Cash Section, Jhalokathi Org. Office(0095), Barishal Zone		Cash Section, Rahamatpur Org. Office(0446), Barishal Zone

Mr. Md. Shayon and Mst. Shamima Akter shall handover the overall charges to Mr. Md. Mijanur Rahman Sharif (1672), Junior Officer, Barishal Full Fledged SC, Barishal Zone.

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter from their existing offices by 20-07-2025 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mahmadur Rahman Talukder

Executive Vice President HR & ADMIN Department

• Copy forwarded to: Above 02 (Two) employees.

C.C. to: for kind information:

- 1. The Chief Executive officer.
- 2. The Additional Managing Director.
- 3. The SEVP & Chief Financial Officer.
- 4. The SVP & Incharge, Claims Dept.
- 5. Mr. Md. Mijanur Rahman Sharif (1672), JO, Barishal Full Fledged SC
- 6. Personal file.
- 7. Office Order file.

- 1. The EVP (PRT) & Incharge, Barishal Zone.
- 2. The Incharge, Respective Offices.

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ISO 9001:2015 CERTIFIED

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Executive Vice President HR & ADMIN Department

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