## Prime Islami Life Insurance Limited

ISO 9001:2015

July 10, 2025

## Office Order No.:96-2025

For the greater interest of the Company, the following employees are hereby transferred as under:

SI	Name, Desig. & ID No	Present Dept./Office	Transferred to
01	Mr. Md. Ebrahim (1592), Senior Officer	Cash Section,	Cash Section,
		Rahamatpur Org. Office(0446),	Lamna Org. Office (0329),
		Barishal Zone	Barishal Zone
	Mr. Md. Shayon (1400), Officer	Cash Section,	Cash Section,
02		Lamna Org. Office (0329),	Rahamatpur Org. Office(0446),
		Barishal Zone	Barishal Zone

Mr. Md. Ebrahim and Mr. Md. Shayon shall handover the overall charges to Mr. Md. Mijanur Rahman Sharif (1672), Junior Officer, Barishal Full Fledged SC, Barishal Zone.

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter from their existing offices by 15-07-2025 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder

Executive Vice President HR & ADMIN Department

Copy forwarded to: Above 02 (Two) employees

Prime Islami Life Insurance Limited

ISO 9001:2015 CERTIFIED

July 10, 2025

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		Rahamatpur Org. Office(0446),	Lamna Org. Office (0329),
		Barishal Zone	Barishal Zone
02	Mr. Md. Shayon (1400), Officer	Cash Section,	Cash Section,
		Lamna Org. Office (0329),	Rahamatpur Org. Office(0446),
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Mahmudur Rahman Talukder

Executive Vice President HR & ADMIN Department

Copy forwarded to: Above 02 (Two) employees

C.C. to: for kind information:

- 1. The Chief Executive officer.
- 2. The Additional Managing Director.
- 3. The Assistant Managing Director (Dev.)
- 4. The SEVP & Chief Financial Officer.
- 5. The Asst. Manager & Operation Incharge, Barishal Zone
- Mr. Md. Mijanur Rahman Sharif (1672), Junior Office., Barishal Full Fledged SC, Barishal Zone.
- 7. Personal file.
- 8. Office Order file.

1. The EVP (PRT) & Incharge, Barishal Zone

2. The Incharge, Respective Offices.