



# প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

## برائمر اسلامى لايف انشورنس لميٲٲٲٲ

### Prime Islami Life Insurance Limited

ISO 9001:2015  
CERTIFIED

June 16, 2025

## Office Order No.:86-2025

For the greater interest of the Company, the following employees are hereby transferred as under:

SI	Name, Desig. & ID No	Present Dept./Office	Transferred to
01	Mr. Mohammad Kabir Hossain (0933), Executive Officer	Dev. Admin Dept., Noakhali Full Pledge Service Center, Noakhali Zone	Cash Section, Sona Chaka Org. Office (0566), Noakhali Zone
02	Mr. Md. Saiful Islam (2482), Junior Officer	Cash Section, Sona Chaka Org. Office (0566), Noakhali Zone	Cash Section, Subarnachar Org. Office, Noakhali Zone
03	Mr. Md. Shayon (1400), Officer	Cash Section, Bakergong Org. Office(0103), Barishal Zone	Cash Section, Lamna Org. Office (0329), Barishal Zone
04	Ms. Halima (1869), Officer	Cash Section, Panchabati Org. Office(0700), Dhaka Zone-13	Cash Section, Sutrapur Org. Office(0218), Dhaka Corp. Zone-07

Mr. Mohammad Kabir Hossain shall handover the overall charges to Gazi Mahamudur Rahman (1473), Senior Manager & Operation Incharge, Noakhali Full Fledged SC.

Mr. Md. Saiful Islam shall handover the overall charges to Mr. Md. Nur Islam (2806), Assistant Manager, Accounts Dept., Noakhali Full Fledged SC, Noakhali Zone.

Mr. Md. Shayon shall handover the overall charges to Mr. Md. Mijanur Rahman Sharif (1672), Junior Officer, Barishal Full Fledged SC, Barishal Zone.

Ms. Halima shall handover the overall charges to T.M Hamidul Haque (1725), EO & Operation Incharge, Ali Bahar Full Fledged SC, Dhaka Zone-13

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter from their existing offices by 19-06-2025 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mr. Mohammad Kabir Hossain will entitled to Cash allowance@ Tk.750/-(Seven Hundred Fifty) per month after execution of a surety bond of Tk.5,00,000/-(Five lac).

  
**Mahmudur Rahman Talukder**

Executive Vice President  
HR & ADMIN Department

Copy forwarded to: Above 04 (Four) employees

আর্থিক নিরাপত্তার সেতুবন্ধন





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**Mahmudur Rahman Talukder**

Executive Vice President

HR & ADMIN Department

Copy forwarded to: Above 04 (Four) employees

**C.C. to:** for kind information:

- |   |   |
|---|---|
| 1. The Chief Executive officer.         | 1. The EVP (PRT) & Incharge, Noakhali Corp. Zone. |
| 2. The Additional Managing Director.    | 2. The EVP (PRT) & Incharge, Barishal Zone.       |
| 3. The DMD & Incharge, Dev. Admin Dept. | 3. The EVP (PRT) & Incharge, Dhaka Zone-13        |
| 4. The SEVP & Chief Financial Officer.  | 4. The Incharge, Respective Offices.              |
| 5. Personal file.                       |   |
| 6. Office Order file.                   |   |

আর্থিক নিরাপত্তার সেতুবন্ধন