



# প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

## برائے اسلامى لايف انشورنس لميٽيٽد

### Prime Islami Life Insurance Limited

ISO 9001:2015  
CERTIFIED

April 27, 2025

## Office Order No.:63-2025

For the greater interest of the Company, the following employees are hereby transferred as under:

Sl	Name, Desig. & ID No	Present Dept./Office	Transferred to
01	Ms. Kamrun Nahar (0882), Executive Officer	Cash Section, Laksham Org. Office(2002), Bagmara Zone (Cumilla)	Cash Section, Bangodda Org. Office(0684), Cumilla Zone-04 (Laksham)
02	Mr. Md. Abul Hasan (1841), Junior Officer	Cash Section, Bangodda Org. Office(0684), Cumilla Zone-04 (Laksham)	Cash Section, Debider FPR Center(0501), Cumilla Zone-03
03	Mr. Md. Sohag (1541), Officer	Claims & Investment Dept., Mirsharai Full Service Center, Chattogram Zone-04	Cash Section, Chuadanga Corporate Zone (2185).
04	Mr. Shamsul Islam (TA18), T-Boy	Laksham Org. Office(2002), Bagmara Zone (Cumilla)	Bagmara Corp. Zone

Ms. Kamrun Nahar shall handover the overall charges to Mr. Md. Shahjaman Shiraji (0937), Manager & Operation Incharge, Bagmara Full Fledged SC, Bagmara Corp. Zone.

Mr. Md. Abul Hasan shall handover the overall charges to Mr. Mohammad Delwar Hossain (3269), Asst. Manager, Laksam FPR Center(0062), Cumilla Zone-04.

Mr. Md. Sohag shall handover the overall charges to Mr. Mohammed Anwarul Islam (1423), Officer & Operation Incharge, Mirsharai Full Service Center, Chattogram Zone-04

After Joining at Chuadanga Organization Office (2185), Mr. Md. Sohag (1541) is hereby advised to deal with Call Centre related works sitting at same premises in addition to his existing duties until further order.

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter with photocopy of attendance register with their last attendance from their existing offices by 04-05-2025 with a copy to the HR & Administration Dept., Head Office, Dhaka.



**Mahmudur Rahman Talukder**

Executive Vice President  
HR & ADMIN Department

Copy forwarded to: Above 04 (Four) employees

আর্থিক নিরাপত্তার সেতুবন্ধন



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**Mahmudur Rahman Talukder**

Executive Vice President  
HR & ADMIN Department

Copy forwarded to: Above 04 (Four) employees

**C.C. to:** for kind information:

1. The Chief Executive officer.
2. The Additional Managing Director.
3. The SEVP & Chief Financial Officer.
4. The SVP & Incharge, Claims Dept.
5. Personal file.
6. Office Order file.

1. The AMD (Dev.) & Incharge, Cumilla Corp. Zone.
2. The EVP (PRT) & Incharge, Chattogram Zone-04.
3. The EVP (PRT) & incharge, Chuadanga
4. The EVP (PRT) & Incharge, Cumilla Zone-04.
5. The EVP (PRT) & Incharge, Bagmara Corp. Zone.
6. The Incharge, respective offices.

আর্থিক নিরাপত্তার সেতুবন্ধন