প্রাইম ইসলামী লাইফ ইস্যুরেস লিমিটেড

Prime Islami Life Insurance Limited

ISO 9001:2015 CERTIFIED

April 21, 2025

Office Order No.:59-2025

For the greater interest of the Company, the following employees are hereby transferred as under:

SI	Name, Desig. & ID No	Present Dept./Office	Transferred to
01	A.S.M. Kamrul Ahasan (1169) Assistant Manager	Finance & Accounts Dept., Head Office, Dhaka	Finance & Accounts Dept., Ctg. Road Sub Service Centre, Dhaka Corp. Zone-07
02	T.M Hamidul Haque (1725), Executive Officer	Finance & Accounts Dept., Head Office, Dhaka	Finance & Accounts Dept., Alibahar Full Fledged SC, Dhaka Zone-13

A.S.M. Kamrul Ahasan and T.M Hamidul Haque shall handover their overall charges along with Papers/Documents and his Computer (if any) to the SEVP & CFO Head Office, Dhaka.

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter from their existing offices by 27-04-2025 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder

Executive Vice President HR & ADMIN Department

Copy forwarded to:

A.S.M. Kamrul Ahasan (1169) Assistant Manager.

T.M Hamidul Haque (1725), Executive Officer.

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Mahmudur Rahman Talukder

Executive Vice President HR & ADMIN Department

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- A.S.M. Kamrul Ahasan (1169) Assistant Manager.
- T.M Hamidul Haque (1725), Executive Officer.

C.C. to: for kind information:

- 1. The Chief Executive officer
- 2. The Additional Managing Director.
- 3. The SEVP & Chief Financial Officer.
- 4. Master file
- 5. Office Order file
- 6. Personal file

- 1. The SEVP (PRT) & Incharge, Dhaka Corp. Zone-07 and Rangpur Corp. Zone.
- 2. The EVP (PRT) _& Incharge, Dhaka Zone-13
- 3. The Incharge, Respective Offices.