



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائے اسلامی لائف انشورنس لمیٹید

Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

April 21, 2025

Office Order No.:58-2025

Mr. Armanul Kabir (2967), Junior Officer, Cash Section, Harbang FPR Center(0437), Chattogram Zone-08 is hereby transferred to Cash Section, Chunti Org. Office(0654), Chattogram Zone-08.

Mr. Armanul Kabir shall handover the overall charges to Mr. Mahbubur Rahman (0101), Senior Manager & Operation Incharge, Keranihat Full Fledge Service Center, Ctg Corp -06.

After Joining at Chunti Org. Office, Mr. Armanul Kabi is hereby advised to work at Call Centre related works sitting at same premises in addition to his existing duties until further order.

Mr. Armanul Kabir is advised to report his joining to the Incharge, Chunti Org. Office(0654), Chattogram Zone-08 along with Stationary Items allotted to him and release letter from his existing office by 27-04-2025 with a copy to the HR & Administration Dept., Head Office, Dhaka.

The additional responsibility of Mr. Armanul Kabir vide Office Order No.:71-2022, dated 19-04-2025, at Dev. Admin Related works may be cancelled.

Ms. Sharjena Sultana (2970), Officer, Underwriting Dept., Harbang FPR Center(0437), Chattogram Zone-08 is hereby advised to deal with work of Cash and Dev. Admin related works at same premises in addition to her existing duties until further order.

Mahmudur Rahman Talukder

Executive Vice President

HR & ADMIN Department

Copy forwarded to:

- Ms. Sharjena Sultana (2970), Officer.
- Mr. Armanul Kabir (2967), Junior Officer

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder

Executive Vice President
HR & ADMIN Department

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- Mr. Armanul Kabir (2967), Junior Officer

C.C. to: for kind information:

1. The Chief Executive officer
2. The Additional Managing Director.
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The DMD (Dev.)
5. The SEVP & Chief Financial Officer.
6. The Operation Incharge, Keranihat Full Fledged SC.
7. Master file
8. Office Order file
9. Personal file
1. The EVP (PRT) & Incharge, Chattogram Corp. Zone-06.
2. The EVP (PRT) & Incharge, Chattogram Zone-08.
3. The Incharge, Respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন