ISO 9001:2015

April 15, 2025

Office Order No.:54-2025

Mr. Md. Sukur Ali (0644), SEO, Accounts Dept., Bogura Zone(0090), Office is hereby authorized to counter sign Policy schedule (Bima Dalil) sitting at the same premises in addition to his existing duties until further order.

Ms. Khairun Nesa (2457), Junior Officer, Cash Section, Bogura Zone(0090), Office is hereby assigned to prepare Policy schedule (Bima Dalil) sitting at the same premises in addition to her existing duties until further order.

Mahmudur Rahman Talukder

Executive Vice President HR & ADMIN Department

Copy forwarded to:

• Mr. Md. Sukur Ali (0644), SEO, Accounts Dept.

Ms. Khairun Nesa (2457), Junior Officer.

ISO 9001:2015 CERTIFIED

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Mahmudur Rahman Talukder

Executive Vice President HR & ADMIN Department

Copy forwarded to:

- Mr. Md. Sukur Ali (0644), SEO, Accounts Dept.
- Ms. Khairun Nesa (2457), Junior Officer.

C.C. to: for kind information:

- 1. The Chief Executive officer.
- 2. The Additional Managing Director.
- 3. The SVP & Incharge, Claims Dept.
- 4. Master file
- 5. Office Order file
- 6. Personal file

- 1. The SEVP (PRT) & Incharge, Dhaka Corp. Zone-07 and Rangpur Corp. Zone.
- 2. The EVP (PRT) & Incharge, Bogura Zone.