ISO 9001:2015 CERTIFIED

January 29, 2025

Office Order No.:16-2025

Mr. Md. Yousuf Ali (2114), Officer, Cash Section, Tangail FPR Centre(0335)-Tangail Zone-01 is hereby transferred to Underwriting Dept., Pabna Full Fledge Service Center, Pabna Zone.

Mr. Md. Yousuf Ali shall handover the overall charges to Mr. Md. Ashrafuzzaman (3109), Assistant Manager, Konabari Full Service Center, Tangial Zone

Mr. Md. Yousuf Ali is advised to report his joining to the EVP (PRT) & Incharge, Pabna Zone along with Stationary Items allotted to him and release letter with photocopy of attendance register with his last attendance from his existing offices by 03-02-2025 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Cash allowance of Mr. Md. Yousuf Ali @Tk.750/- is hereby withdrawn.

Mahmudur Rahman Tatukder

Executive Vice President HR & ADMIN Department

Copy forwarded to:

Mr. Md. Yousuf Ali (2114), Officer

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Mahmudur Rahman Talukder

Executive Vice President HR & ADMIN Department

Copy forwarded to:

Mr. Md. Yousuf Ali (2114), Officer

C.C. to: for kind information:

- The Chief Executive officer.
- 2. The Additional Managing Director.
- 3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
- The SEVP & Chief Financial Officer.
- The SVP & Incharge, U/W Dept. With a request to provide necessary U/W Training to Mr. Md. Yousuf Ali
- 6. Master file.

- 1. The EVP (PRT) & Incharge, Tangail Zone.
- 2. The EVP (PRT) & Incharge, Rajshahi Corp. Zone.
- 3. The EVP (PRT) & Incharge, Pabna Zone.
- 4. The Incharge, Tangail FPR Centre.