ISO 9001:2015 CERTIFIED

January 27, 2024

Office Order No.:13-2025

Mr. Md. Mashiur Rahman (3272), Officer, Underwriting Dept., Jaldhaka FPR Center(1204), Rangpur Corp. Zone is hereby advised to work at Cash Section at same premises in addition to his existing duties until Mr. Md. Abdul Hamid (3256), Junior Officer (Cash) resume his duties after enjoying leave.

Mahmudur Rahman Talukder

Executive Vice President HR & ADMIN Department

Copy forwarded to:

• Mr. Md. Mashiur Rahman (3272), Officer

ISO 9001:2015

January 27, 2024

Office Order No.:13-2025

Mr. Md. Mashiur Rahman (3272), Officer, Underwriting Dept., Jaldhaka FPR Center(1204), Rangpur Corp. Zone is hereby advised to work at Cash Section at same premises in addition to his existing duties until Mr. Md. Abdul Hamid (3256), Junior Officer (Cash) resume his duties after enjoying leave.

Mahmudur Rahman Talukder Executive Vice President

HR & ADMIN Department

Copy forwarded to:

Mr. Md. Mashiur Rahman (3272), Officer

C.C. to: for kind information:

- 1. The Chief Executive officer.
- 2. The Additional Managing Director
- 3. The SEVP & CFO.
- 4. The SVP & Incharge, U/W Dept.
- 5. Master file.
- Personal file.

- The SEVP PRT) & Incharge, Dhaka Corp. Zone-07 and Rangpur Corp. Zone.
- 2. The Incharge, Jaldhaka FPR Center