Prime Islami Life Insurance Limited

ISO 9001:2015

January 20, 2025

Office Order No.:06-2025

For the greater interest of the Company, Mr. Osman Ghoni, Assistant Vice President, Newly joined at Head Office, Dhaka is hereby given posting to Information Technology Dept., Head Office, Dhaka.

Mr. Osman Ghoni is advised to report his joining to the Assistant Managing Director and Head of Information Technology Dept., Head Office, Dhaka immediately with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder

Executive Vice President HR & ADMIN Department

Copy forwarded to:

Mr. Osman Ghoni, Assistant Vice President.

ISO 9001:2015 CERTIFIED

January 20, 2025

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Mahmudur Rahman Talukder

Executive Vice President HR & ADMIN Department

Copy forwarded to:

Mr. Osman Ghoni, Assistant Vice President.

C.C. to: for kind information:

- 1. The Chief Executive officer.
- The Additional Managing Director.
- 3. The DMD (Dev.) & Incharge, Dev Admin Dept.
- 4. The AMD & Head of IT.
- 5. Master file
- 6. Office Order file
- 7. Personal file