



# প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائے اسلامى لائف انشورنس لمیٹید

## Prime Islami Life Insurance Limited

ISO 9001:2015  
CERTIFIED

December 02, 2024

### Office Order No.:218-2024

For the greater interest of the Company, the following employees are hereby transferred as under:

| SI | Name, Desig. & ID No                       | Present Dept./Office   | Transferred to   |
|----|--|--|--|
| 01 | Mr. Muhammad Tazul Islam (2518), Officer   | Cash Section,<br>Kashinagar Org. Office(5012),<br>Bagmara Corp. Zone | Cash Section,<br>Miah Bazar Org.Office(5047),<br>Bagmara Corp. Zone  |
| 02 | Ms. Lima Bhuiyan (3190),<br>Junior Officer | Cash Section,<br>Miah Bazar Org.Office(5047),<br>Bagmara Corp. Zone  | Cash Section,<br>Kashinagar Org. Office(5012),<br>Bagmara Corp. Zone |

Mr. Muhammad Tazul Islam and Ms. Lima Bhuiyan shall handover the overall charges to Mr. Md. Shahjaman Shiraji (0937), Manager & Operation Incharge, Bagmara Full Fledged SC, Bagmara Corp. Zone.

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter with photocopy of attendance register with their last attendance from their existing offices by 07-12-2024 with a copy to the HR & Administration Dept., Head Office, Dhaka.

The additional responsibility of Mr. Muhammad Tazul Islam and Ms. Lima Bhuiyan vide Office Order No.:83-2024, dated 06-05-2024 at Call Center related works are hereby cancelled.

  
**Mahmudur Rahman Talukder**

Executive Vice President

HR & ADMIN Department

- Copy forwarded to: Above 02 (Two) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন



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Executive Vice President  
HR & ADMIN Department

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**C.C. to:** for kind information:

1. The Chief Executive officer.
2. The Additional Managing Director.
3. The SEVP & Chief Financial Officer.
4. The Manager & Operation Incharge, Bagmara Full Fledged SC.
5. Personal file.
6. Master File
7. Office Order file.
1. The AMD (Dev.) & Incharge, Cumilla Corp. Zone.
2. The EVP (PRT) & Incharge, Bagmara Corp. Zone.
3. The Incharge, respective offices.

আর্থিক নিরাপত্তার সেতুবন্ধন