প্রাইম ইসলামী লাইফ ইস্যুরেস লিমিটেড — प्राचित्र प्रिकार्थ क्षेत्र क्

November 26, 2024

Office Order No.:216-2024

For the greater interest of the Company, Syed Abu Ahmed Chowdhury (2850), AVP, Underwriting Dept., Ranggunia FPR Center, Chattogram Zone-07 is hereby transferred to Cash Section, Karamotia Bazar FPR Center (0663), Feni Zone-01.

Syed Abu Ahmed Chowdhury shall handover the overall charges to the Incharge, Ranggunia FPR Center, Chattogram Zone-07.

Syed Abu Ahmed Chowdhury is advised to report his joining to the Incharge, Karamotia Bazar FPR Center (0663), Feni Zone-01 along with Stationary Items allotted to him and release from his existing office by 30-11-2024 with a copy to the HR & Administration Dept., Head Office, Dhaka.

After Joining at Karamotia Bazar FPR Center, Syed Abu Ahmed Chowdhury is hereby advised to deal with work of Underwriting related works sitting at same premises in addition to his existing duties until further order.

The additional responsibility of Syed Abu Ahmed Chowdhury vide Office Order No.:33-2024, dated 29-02-2024 at Dalil & Agency related works and Office Order No.:107-2024, dated 12-06-2024 may be cancelled.

Syed Abu Ahmed Chowdhury will entitled to Cash allowance@ Tk.750/-(Seven Hundred Fifty) per month after execution of a surety bond of Tk.5,00,000/-(Five lac).

Mahmudur Rahman Talukder

Executive Vice President HR & ADMIN Department

Syed Abu Ahmed Chowdhury (2850), AVP.

برائے اسلامی لائے ف انشہ ورنس کے بتہ یہ اللہ Prime İslami Life Insurance Limited

ISO 9001:2015

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Mahmudur Rahman Talukder

Executive Vice President HR & ADMIN Department

Syed Abu Ahmed Chowdhury (2850), AVP.

C.C. to: for kind information:

- 1. The Chief Executive officer.
- 2. The Additional Managing Director.
- The SEVP & CFO.
- The SVP & Incharge, U/W Dept. with an advised to provide with necessary U/W training to Mr. Md. Masud Rana.
- Master file
- 6. Office Order file
- 7. Personal file.

- 1. The AMD (Dev.) & Incharge, Chattogram Corp, Zone-01.
- The AMD (Dev.) & Incharge, Noakhali Corp. Zone.
- 3. The EVP (PRT) & Incharge, Feni Zone-01.
- 4. The EVP (PRT) & Incharge, Chattogram Zone-07.
- 5. The Incharge, Respective Offices.