ISO 9001:2015 CERTIFIED

November 14, 2024

Office Order No.: 208-2024

Mr. Md. Bellal Hossain (1849), Assistant Manager, Chattogram Road Full Fledge Service Center(0009), Dhaka Corp. Zone-07 is hereby advised to deal with Underwriting related works of Siddirgonj FPR Center(0433), Dhaka Corp. Zone-07 in addition to his existing duties until further order.

The additional working days and time of the mentioned Office will be settled by the respective Office Incharges.

TA/DA allowance as per rules of the Company is admissible to Mr. Md. Bellal Hossain in this regard.

Mahmudur Rahman Talukder

Executive Vice President HR & ADMIN Department

Copy forwarded to:

Mr. Md. Bellal Hossain (1849), Assistant Manager

প্রাইম ইসলামী লাইফ ইন্যুরেন্স লিমিটেড ত্রু ক্রিন্দ্র আন্তর্ভার্ট্র ক্রিন্দ্র দুলি Prime İslami Life Insurance Limited

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Mahmudur Rahman Talukder

Executive Vice President HR & ADMIN Department

Copy forwarded to:

Mr. Md. Bellal Hossain (1849), Assistant Manager

C.C. to: for kind information:

- 1. The Chief Executive officer
- 2. The Additional Managing Director.
- 3. The SVP & Incharge U/W Dept.
- Master file
- Office Order file
- 6. Personal file

- 1. The SEVP (PRT) & Incharge, Dhaka Corp. Zone-07.
- The EVP (PRT) & Incharge, Chittagong Road Full Fledged Centre.
- The Incharge, Siddirgonj FPR Center.