



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹید
Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

November 05, 2024

Office Order No.:202-2024

For the greater interest of the Company, Mr. Md. Ebrahim (1592), Senior Officer, Cash Section, Kaikhali Bazar Org. Office(1174), Barishal Zone is hereby transferred to Cash Section, Zianagar Org. Office(0476), Barishal Zone.

Mr. Md. Ebrahim shall handover the overall charges to Mr. Md. Mijanur Rahman Sharif (1672), Junior Officer, Barishal Full Fledged SC, Barishal Zone.

Mr. Md. Ebrahim is advised to report his joining to the Incharge, Zianagar Org. Office(0476), Barishal Zone immediately with a copy to the HR & Administration Dept., Head Office, Dhaka.

Ms. Jahan Ara Nargis (2046), Office Assistant, Cash Section, Kathalia Org. Office(0645), Barishal Zone is hereby advised to sit and work at Cash Section, Kaikhali Bazar Org. Office(1174), Barishal Zone for 03 (Three) day(s) in a week in addition to her existing duties.

The working days of additional duty will be settled by the respective Office incharges.

The additional responsibility of Ms. Jahan Ara Nargis shall come into force with immediate effect until further order

TA/DA as per rules of the Company is admissible to Ms. Jahan Ara Nargis in this regard.

Mahmudur Rahman Talukder

Executive Vice President
HR & ADMIN Department

- Mr. Md. Ebrahim (1592), Senior Officer.
- Ms. Jahan Ara Nargis (2046), Office Assistant.

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder

Executive Vice President
HR & ADMIN Department

- Mr. Md. Ebrahim (1592), Senior Officer.
- Ms. Jahan Ara Nargis (2046), Office Assistant.

C.C. to : for kind information :

1. The Chief Executive officer
2. The Additional Managing Director.
3. The SEVP & CFO.
4. The Operation Incharge, Barishal Full Fledged SC, Barishal Zone.
5. Mr. Md. Mijanur Rahman Sharif (1672), Junior Officer, Barishal Full Fledged SC, Barishal Zone.
6. Master file
7. Office Order file
8. Personal file
1. The EVP (PRT) & Incharge, Barishal Corp. Zone.
2. The Incharge, Respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন