



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامى لائف انشورنس لمیٹید
Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

October 23, 2024

Office Order No.:188-2024

For the greater interest of the Company, the Office Order No.:185-2024, dated October 22, 2024 is hereby partially revised and the following employee is hereby transferred as under:

Sl	Name & Desig. Present Dept./Office	Transferred Dept./Office (According to previous Order)	Transferred to	Remarks
01	Mr. Md. Zahidul Islam (0883), Senior Officer Cash Section, Gazipur Full Fledge Service Center (0036), Gazipur Zone	Cash Section, Joydebpur Org. Office(0311), Gazipur Zone	Cash Section, T & T Bazar Org. Office(0715), Gazipur Zone	Revised Transfer
02	Mr. Mahbub Alam (1483), Officer Cash Section, T & T Bazar Org. Office(0715), Gazipur Zone	—————	Cash Section, Joydebpur Org. Office(0311), Gazipur Zone	Transfer

Mr. Md. Zahidul Islam and Mr. Mahbub Alam shall handover the overall charges to Mr. Nazim Hossain (2098), DVP & Operation Incharge, Gazipur Full Fledged SC, Gazipur Zone.

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter with photocopy of attendance register with their last attendance from their existing offices by 28-10-2024 with a copy to the HR & Administration Dept., Head Office, Dhaka.

The additional responsibility of Mr. Mahbub Alam vide Office Order No.:122-2024, dated 24-07-2024 at Call Centre related works is hereby cancelled.

After Joining the above employees at transferred Office may be advised to work at call Centre related works at same premises in addition to their existing duties until further order.

The transfer of Mr. Md. Alamgir Hossain (0531), SEO vide Office Order No.:185-2024 dated 22-10-2024 shall remain unchanged.


Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

• Copy forwarded to: Above 02 (Two) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয়ঃ গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোনঃ ৪১০৭০১৮০-৮৩

ফ্যাক্স : ৮৮-০২-৪১০৭০১৭৯, ই-মেইল: pilil@primeislamilife.com, web: www.primeislamilife.com



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

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Mahmudur Rahman Talukder

Executive Vice President

HR & ADMIN Department

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C.C. to: for kind information:

1. The Chief Executive officer.
2. The Additional Managing Director.
3. The SEVP & Chief Financial Officer.
4. The DVP & Operation Incharge, Gazipur Full Fledged SC.
5. Personal file.
6. Master File
7. Office Order file.
1. The EVP (PRT) & Incharge, Gazipur Zone.
2. The Incharge, Joydebpur Org. Office.
3. The Incharge, T & T Bazar Org. Office.

আর্থিক নিরাপত্তার সেতুবন্ধন