



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائے اسلامي لائيف انشورنس لميٽيٽيڊ

Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

October 20, 2024

Office Order No.:181-2024

For the greater interest of the Company, the following employees are hereby transferred as under:

SI	Name, Desig. & ID No	Present Dept./Office	Transferred to
01	Mr. Yeasin Babu (1630), SEO	Underwriting Dept., Bagmara Full Service Center, Bagmara Zone	Underwriting Dept., Alibahar FPR Centre, Dhaka Zone-13
02	Mr. Mojibur Rahman Howlader (0028), EO	Underwriting Dept., Alibahar FPR Centre, Dhaka Zone-13	Underwriting Dept., Bagmara Full Service Center, Bagmara Zone

Mr. Yeasin Babu shall handover the overall charges to Mr. Md. Shahjaman Shiraji (0937), Manager & Operation Incharge, Bagmara Full Fledged SC, Bagmara Corp. Zone and Mr. Mojibur Rahman Howlader shall handover the overall charges to Mr. Yeasin Babu (1630), SEO

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter with photocopy of attendance register with their last attendance from their existing offices by 23-10-2024 with a copy to the HR & Administration Dept., Head Office, Dhaka.

The additional responsibility of Mr. Yeasin Babu vide Office Order No.:34-2023, dated 16-03-2023 at Internal Audit Dept., Bagmara Full Service Center and Mr. Mojibur Rahman Howlader vide Office Order No.:103-2024, dated 05-06-2024 at Counter sign the policy schedule (Bima Dalil) is hereby cancelled.

After Joining at Ali Bahar FPR Centre Mr. Mr. Yeasin Babu is hereby authorized to Counter sign the policy schedule (Bima Dalil) sitting at same premises in addition to his existing duties until further order.

After Joining at Bagmara Full Service Center, Mr. Mojibur Rahman Howlader is hereby advised to deal with work of Internal Audit Dept., at same premises in addition to his existing duties until further order.


Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

• Copy forwarded to: Above 02 (Two) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder

Executive Vice President
HR & ADMIN Department

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C.C. to: for kind information:

1. The Chief Executive officer.
2. The Additional Managing Director.
3. The SVP & Incharge, Claims Dept.
4. The SVP & Incharge, I/A Dept.
5. The SVP & Incharge, U/W Dept.
6. Master File
7. Office Order file.
1. The EVP (PRT) & Incharge, Dhaka Zone-13
2. The Incharge, Bagmara Corp. Zone.
3. The Incharge, Respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন