



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامى لائف انشورنس لمیٹید
Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

September 17, 2024

“আমার জীবন আমার সম্পদ
বীমা করলে থাকবে নিরাপদ”

Office Order No.:163-2024

Mr. Md. Moksud Alam (২৭৫৩), Officer, Accounts Dept., Chunati Organization Office(0654), Chattogram Zone-08 is hereby advised to deal with work of Underwriting related work at Harbang FPR Center(0437), Chattogram Zone-08 for 02 (Two) day(s) in a week in addition to his existing duties.

TA/DA as per rules of the Company is admissible to Mr. Md. Moksud Alam in this regard.

The additional responsibility of Mr. Md. Moksud Alam shall come into force with immediate effect and shall remain valid until Ms. Sharjena Sultana (2909), Officer resumes her duties after Maternity leave.


Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

Copy forwarded to:

- Mr. Md. Moksud Alam (২৭৫৩), Officer

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

Copy forwarded to:

- Mr. Md. Moksud Alam (2753), Officer

C.C. to: for kind information:

- The Chief Executive officer
- The Additional Managing Director.
- The SEVP & Chief Financial Officer.
- The SVP & Incharge, U/W Dept.
- Master file
- Office Order file
- Personal file
- The EVP (PRT) & Incharge, Chattogram Zone-08
- The Incharge, Respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন