



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائے اسلامی لائف انشورنس لمیٹید

Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

August 18, 2024

“করবো বীমা, গড়বো দেশ
স্মার্ট হবে বাংলাদেশ”

Office Order No.:144-2024

For the greater interest of the Company, Motijheel FPR Centre, Dhaka has been formed under supervision of Mr. Mohammed Mostafa Jamal, SEVP (PRT) at Gause Pak Bhaban and the following employees are hereby transferred as under.

SI	Name, Desig. & ID No	Present Dept./Office	Transferred to	Remarks
01	Mr. Md. Mahabubur Rahman (2563), Deputy Vice President	Group Insurance Dept., Head Office, Dhaka	Underwriting Dept., Motijheel FPR Centre, Dhaka	—
02	Mr. Muhammed Saifur Rahman Majumder (0181), Assistant Manager	Dev. Admun Dept., Dhaka Corp. Zone-07	IT Dept., Motijheel FPR Centre, Dhaka	—
03	Mr. Mohammad Rafiqul Islam (1007), Executive Officer	Cash Section, Head Office, Dhaka	Cash Section, Motijheel FPR Centre, Dhaka	—

Mr. Md. Mahabubur Rahman shall handover his overall charges along with Papers/Documents and Computer (if any) to Mr. Md. Sadiqur Rahman Khan (0372), VP, Group Insurance Dept., Head Office, Dhaka.

Mr. Md. Mr. Mohammad Rafiqul Islam shall handover his overall charges along with Papers/Documents and Computer (if any) to the SEVP & CFO Head Office, Dhaka.

The above employees are advised to report their joining to Mr. Mohammed Mostafa Jamal, SEVP (PRT) along with Stationary Items allotted to them and release letter from their existing offices immediately with a copy to the HR & Administration Dept., Head Office, Dhaka.


Md. Shamsul Alam
Chief Executive Officer

Copy forwarded to:

- Mr. Md. Mahabubur Rahman (2563), Deputy Vice President.
- Mr. Muhammed Saifur Rahman Majumder (0181), Assistant Manager
- Mr. Mohammad Rafiqul Islam (1007), Executive Officer.

আর্থিক নিরাপত্তার সেতুবন্ধন



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- Mr. Mohammad Rafiqul Islam (1007), Executive Officer.

C.C. to: for kind information:

- The Additional Managing Director.
- The DMD (Dev.) & Incharge, Dev. Admin Dept.
- The DMD (Dev.)
- All Departmental Heads
- Office Order file.
- Personal file.
- Mr. Mohammed Mostafa Jamal, SEVP (PRT).

আর্থিক নিরাপত্তার সেতুবন্ধন