



# প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

## برائے اسلامی لائف انشورنس لمیٹید

### Prime Islami Life Insurance Limited

ISO 9001:2015  
CERTIFIED

July 28, 2024

“করবো বীমা, গড়বো দেশ  
স্মার্ট হবে বাংলাদেশ”

## Office Order No.:125-2024

Mr. Md. Abdur Rahim (2071), Senior Officer, Cash Section, Shiberhat FPR Center, Chattogram Zone-10 is hereby transferred to Dalil Section, Policy Servicing Dept., Shandwip Full Fledged SC, Chattogram Zone-10.

Mr. Md. Abdur Rahim shall handover the overall charges to Mr. Md. Saiful Islam (2554), Officer, Accounts Dept., Shandwip Full Fledged SC, Chattogram Zone-10.

Mr. Md. Abdur Rahim is advised to report his joining to the EVP (PRT) & Incharge, Chattogram Zone-10 along with Stationary Items allotted to him and release letter from his existing office immediately with a copy to the HR & Administration Dept., Head Office, Dhaka.

Cash allowance of Mr. Md. Abdur Rahim @Tk.750/- is hereby withdrawn.

Mr. Md. Shakil Khan (3224), Junior Officer, Cash Section, Anam Nahar Org. Office(0605), Chattogram Zone-10 (Sandip) is hereby advised to sit and work at Cash Section, Shiberhat FPR Center(0507), Chattogram Zone-10 for 03 (Three) day(s) in a week in addition to his existing duties until further order.

TA/DA allowance as per rules of the Company is admissible to Mr. Md. Shakil Khan.

**Mahmudur Rahman Talukder**  
Executive Vice President  
HR & ADMIN Department

Copy forwarded to:

- Mr. Md. Abdur Rahim (2071), Senior Officer.
- Mr. Md. Shakil Khan (3224), Junior Officer.

আর্থিক নিরাপত্তার সেতুবন্ধন



July 28, 2024

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**Mahmudur Rahman Talukder**

Executive Vice President  
HR & ADMIN Department

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- Mr. Md. Shakil Khan (3224), Junior Officer.

**C.C. to:** for kind information:

1. The Chief Executive officer.
  2. The Additional Managing Director.
  3. The DMD (Dev.) & Incharge, Dev Admin Dept.
  4. The SEVP & CFO.
  5. Mr. Md. Saiful Islam (2554), Officer, Accounts Dept., Shandwip Full Fledged SC, Chattogram Zone-10.
  6. Master file
  7. Office Order file
  8. Personal file
1. The AMD & Incharge, Chattogram Corp. Zone-01.
  3. The EVP (PRT) & Incharge, Chattogram Zone-10.
  4. The Incharge, Shiberhat FPR Center.
  5. The Incharge, Anam Nahar Org. Office.

আর্থিক নিরাপত্তার সেতুবন্ধন