October 29, 2019

Office Order No.: 313-2019

For the greater interest of the Company, Mr. Md. Mamun Hossain (2339), Messenger, Ali Bahar Full Fledged Service Centre, Dhaka Zone-13 is hereby advised to work as Docket Keeper at same premises in addition to his existing duties.

Additional responsibilities of Mr. Md. Mamun Hossain shall come into force with immediate effect and shall remain valid until further order.

The additional responsibility of Ms. Sharmin Akter (2375), Officer, Policy Servicing Department, Ali Bahar Full Fledge Service Centre, Dhaka Zone-13 vide Office order No.:288-2019 dated October 03, 2019 is hereby cancelled.

Mahmudur Rahman Talukder
Senior Vice President (Admin)

Copy Forwarded to :
- Ms. Sharmin Akter (2375), Officer
- Mr. Md. Mamun Hossain (2339), Messenger.

C.C. to : for kind information :
1. The Chief Executive officer.
2. The Deputy Managing Director & Chief Financial Officer.
3. The Deputy Managing Director & Company Secretary.
4. The SEVP & Incharge, Administration Dept.
5. The JVP & Incharge (I/A).
6. The Incharge, Ali Bahar Full Fledged SC
7. Master file
8. Office Order file
9. Personal file

1. The AMD (Dev.) & Incharge, Dhaka Corp. Zone-01.
2. The EVP (PRT) & Incharge, Dhaka Zone-13.

———— আর্থিক নিরাপত্তার সেতুবন্ধন ————

প্রধান কার্যালয় : রাজ ভবন (৭ম তলা), ২৯, দিলকুশা বাণিজ্যিক এলাকা, ঢাকা-১০০০, ফোন ঃ ৪১১২৪৮৮, ৯৫৫৪৫৩৮, ৯৫৭৬৪০৪, ফ্যাক্স : ৮৮-০২-৯৫৬৪৩৯০
ই-মেইল : pilil@primelifebd.com, pililbd@gmail.com, web : www.primeislamilifebd.com

October 29, 2019

Office Order No.: 313-2019

For the greater interest of the Company, Mr. Md. Mamun Hossain (2339), Messenger, Ali Bahar Full Fledged Service Centre, Dhaka Zone-13 is hereby advised to work as Docket Keeper at same premises in addition to his existing duties.

Additional responsibilities of Mr. Md. Mamun Hossain shall come into force with immediate effect and shall remain valid until further order.

The additional responsibility of Ms. Sharmin Akter (2375), Officer, Policy Servicing Department, Ali Bahar Full Fledge Service Centre, Dhaka Zone-13 vide Office order No.:288-2019 dated October 03, 2019 is hereby cancelled.

Mahmudur Rahman Talukder
Senior Vice President (Admin)

Copy Forwarded to :
- Ms. Sharmin Akter (2375), Officer
- Mr. Md. Mamun Hossain (2339), Messenger.

──────────────── আর্থিক নিরাপত্তার সেতুবন্ধন ────────────────

প্রধান কার্যালয় : রাজ ভবন (৭ম তলা), ২৯, দিলকুশা বাণিজ্যিক এলাকা, ঢাকা-১০০০, ফোন ঃ ৪১১২৪৮৮, ৯৫৫৪৫৩৮, ৯৫৭৬৪০৪, ফ্যাক্স : ৮৮-০২-৯৫৬৪৩৯০
ই-মেইল : pilil@primelifebd.com, pililbd@gmail.com, web : www.primeislamilifebd.com