



October 24, 2019

Office Order No.:307-2019

For the greater interest of the Company Mr. Majharul Islam (2401), Assistant Officer, (Cashier Cum Computer Operator), Feni North Org. Office (Munshirhat), Mukto Bima Prokalpo is hereby advised to sit and work at Cash Section, Sonachaka Org. Office, Feni Zone-01 for 02 (Two) day(s) in a week in addition to his existing duties.

The working days at above Office, will be settled by the respective Office incharges.

This Order shall come into force with immediate effect and shall remain valid until further order.

TA/DA allowance as per rules of the Company is admissible to Mr. Majharul Islam for additional duties.

Mahmudur Rahman Talukder
Senior Vice President (Admin)

- Mr. Majharul Islam (2401), Assistant Officer.

C.C to

1. The Chief Executive Officer for kind information.
 2. The Deputy Managing Director & Chief Financial Officer.
 3. The Deputy Managing Director & Company Secretary.
 4. The SEVP & Incharge, Administration Dept.
 5. The JVP & Incharge (I/A)
 6. Office Order file
 7. Master file
 8. Personal file
1. The SEVP (PRT) & PD, Urban Bima Division & Mukto Bima Prokalpo.
 2. The SEVP (PRT) & Incharge, Feni Zone
 3. The Incharge, Sonachaka Org. Office
 4. The Incharge, Feni North Org. Office, Mukto Bima prokalpo.

আর্থিক নিরাপত্তার সেতুবন্ধন



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائيم اسلامي لايف انشورنس لميٲٲٲٲ
Prime Islami Life Insurance Limited



ISO 9001 : 2008
CERTIFIED

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Senior Vice President (Admin)

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