



October 22, 2019

Office Order No.:303-2019

For the greater interest of the Company, the Office Order No.:296-2019, dated October 15, 2019 is hereby revised and the following employee is hereby transferred as under:

SI	Name & Desig.Present Dept./Office	Transferred Dept./Office (According to previous Order)	Transferred to	Remarks
01	Mr. Mohammad Abdus Samad (1476), Officer IT Dept., Sylhet Full Fledge SC	Cash Section, Cumilla Service Centre, Paribar Kallayan Bima Division	He will stay at his existing Office.	Transfer Order is cancelled
02	Mr. Md. Maidul Islam (1529), Assistant Officer Accounts Dept., Paribar Kallayan Bima Division, Head Office, Dhaka	_____	Cash Section, Cumilla Service Centre, Paribar Kallayan Bima Division	Transfer

Mr. Md. Maidul Islam will be entitled to Cash allowance@ Tk.750/-(Seven Hundred Fifty) per month.

Mr. Mohammad Kabir Hossain (0933), Senior Officer shall handover the overall charges Mr. Md. Maidul Islam and advised to report his joining to Cash Section, Sonachaka Org. Office, Feni Zone-01 as per previous Office Order no:285-2019 dated October 02, 2019 with a copy to the Administration dept., Head Office, Dhaka.

Mr. Md. Maidul Islam is advised to report his joining to the Incharge of Cumilla Service Centre, Paribar Kallayan Bima Division along with release letter from his existing office by 27-10-2019 with a copy to the Administration Dept., Head Office, Dhaka.


Mahmudur Rahman Talukder
Senior Vice President (Admin)

- Copy forwarded to: Above 03 (Three) employees.

C.C. to:

1. The Chief Executive Officer for kind information.
2. The Deputy Managing Director & Chief Financial Officer.
3. The Deputy Managing Director & Company Secretary.
4. The SEVP & Incharge, Administration Dept.
5. The JVP & Incharge (I/A). with a request to ensure handing and taking over formalities in presence of an auditor as per Office Order
6. The Incharge, Sylhet Full Fledge SC.
7. Master file.
8. Office Order file.
9. Personal file.

1. The SEVP (PRT) & PD, Paribar Kallayan Bima Division.
2. The Incharge, Cumilla Service Centre, Paribar Kallayan Bima Division.

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder
Senior Vice President (Admin)

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আর্থিক নিরাপত্তার সেতুবন্ধন