



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائيم اسلامي لايف انشورنس لميٽيٽيڊ
Prime Islami Life Insurance Limited



October 14, 2019

Office Order No.:295-2019

For the greater interest of the Company, the following Assistant Officer is hereby transferred and newly joined employee is given posting as under:

Sl.	Name, Desig. & ID No.	Present Dept./Office	Transferred/Posted to	Remarks
01	Mr. Sahedul Miraz (2556), Assistant Officer (Cashier Cum Computer Operator)	Cash Section, Fatikchori Org. Office, Chattogram Zone-01	Accounts Dept., Agrabad Service Centre	Transfer
02	Mr. S. M. Mostafa Mamun (2749), Assistant Officer (Cashier Cum Computer Operator)	Newly joined at Agrabad Service Centre	Cash Section, Fatikchori Org. Office, Chattogram Zone-01	Posting

Mr. Sahedul Miraz shall handover his overall charges to Mr. Mohammad Abdur Rahim (1022), AVP, Accounts Dept., Agrabad Service Centre in presence of Internal Auditor.

Before handing and taking over of overall charges, the JVP Incharge (I/A) shall ensure a thorough Audit of mentioned Offices and submit a report to authority by 21-10-2019.

The above employees are advised to report their joining to the Incharge of respective Offices along with release letter from their existing office by 17-10-2019 with a copy to the Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder

Senior Vice President (Admin)

- Copy forwarded to: Above 02 (Two) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন