



October 07, 2019

Office Order No.:291-2019

Mr. Md. Zakaria (2026), Officer (IT), Policy Servicing Dept., Central DPS Service Centre, Head Office, Dhaka is hereby transferred to the Office of the Deputy Managing Director & Company Secretary of the Company at 5th floor, Head Office, Dhaka and he will act as Personal Secretary to the Deputy Managing Director & Company Secretary.

Mr. Md. Zakaria is advised to report his joining to the Deputy Managing Director & Company Secretary along with release letter from his existing office by 13-10-2019 with a copy to the Administration Dept., Head Office, Dhaka.


Mahmudur Rahman Talukder
Senior Vice President
Administration Department.

Copy forwarded to:

- Mr. Md. Zakaria (2026), Officer.

C.C. to:

1. The Chief Executive officer for kind information.
2. The Deputy Managing Director & CFO.
3. The Deputy Managing Director & Company Secretary.
4. The SEVP & Incharge, Administration Dept.
5. The JSVP & Incharge, Policy Servicing & Claims.
6. The VP & Incharge (CDPS)
7. The JVP & Incharge (I/A).
8. Master file
9. Office Order file
10. Personal file

আর্থিক নিরাপত্তার সেতুবন্ধন



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