October 01, 2019

## Office Order No.:282-2019

For the greater interest of the Company, Mr. Md. Delwar Hossain (0428), Senior Officer, Underwriting Department, Dhaka Zone-15 is hereby assigned to work at Underwriting Department of Dhaka Zone-09 in addition to his existing duties.

Additional responsibilities of Mr. Md. Delwar Hossain shall come into force with immediate effect and shall remain valid until further Order.

Mahmudur Rahman Talukder Senior Vice President (Admin)

Mr. Md. Delwar Hossain (0428), Senior Officer.

## C.C. to:

- The Chief Executive Officer for kind information.
- 2. The DMD, CFO & Company Secretary
- 3. The SEVP & Incharge, Administration Dept.
- 4. The EVP & Incharge (U/W)
- 5. The JVP & Incharge (I/A)
- 6. Master file
- 7. Office Order file
- 8. Personal file

- The Asst. MD (Dev.) & Incharge, Dhaka Corp. Zone-03
- The EVP (PRT) & Incharge, Dhaka Zone-09.
- The EVP (PRT) & Incharge, Dhaka Zone-15.

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Mahmudur Rahman Talukder Senior Vice President (Admin)

Mr. Md. Delwar Hossain (0428), Senior Officer.