September 22, 2019

Office Order No.:273-2019

For the greater interest of the Company, Mr. Md. Mizanur Rahman (2701), Assistant Officer, Policy Servicing Dept., Dhaka Zone-09 is hereby transferred to Policy Servicing Dept., Dhaka Corp. Zone-03.

Mr. Md. Mizanur Rahman is advised to report his joining to the AMD (Dev.) & Incharge, Dhaka Corp. Zone-03 along with release letter from his existing office by 25-09-2019 with a copy to the Administration Dept., Head Office.

Mahmudur Rahman Talukder

Senior Vice President

Administration Department.

Copy forwarded to:

Mr. Md. Mizanur Rahman (2701), Assistant Officer

C.C. to:

- 1. The Chief Executive officer for kind information.
- The DMD, Company Secretary & CFO.
- 3. The SEVP & Incharge, Administration Dept.
- 4. The JSVP & Incharge, Policy Servicing & Claims Dept.,
- 5. The JVP & Incharge (I/A)
- 6. Master file
- 7. Office Order file
- 8. Personal file

- The Asst. MD (Dev.) & Incharge, Dhaka Corp. Zone-03.
- The EVP (PRT) & Incharge, Dhaka Zone-09.

September 22, 2019

Office Order No.:273-2019

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Mahmudur Rahman Talukder

Senior Vice President

Administration Department.

Copy forwarded to:

Mr. Md. Mizanur Rahman (2701), Assistant Officer