



September 16, 2019


## Office Order No.:266-2019

For the greater interest of the Company, Mr. Abdul Mazed (0591), Joint Vice President, Dev. Admin Dept., Mukto Bima Prokalpo, Head Office, Dhaka is hereby transferred to Dev. Admin Dept., Urban Bima Division, Head Office, Dhaka.

After Joining at Dev. Admin Dept., Urban Bima Division, Mr. Abdul Mazed is hereby advised to work of Dev. Admin Dept., Mukto Bima Prokalpo in addition to his existing duties until further order.

Mr. Abdul Mazed is advised to report his joining to the SEVP (PRT) & PD, Urban Bima Division and Mukto Bima Prokalpa along with release letter from his existing office by 19-09-2019 with a copy to the Administration Dept., Head Office, Dhaka.

The responsibility of Mr. Taj Uddin Ahmed (0843), SEO, Policy Servicing Dept., Combined Service Centre vide Office Order No.:249-2019 dated September 05, 2019 is hereby cancelled.

  
**Kazi Abul Manjur**  
SEVP & Incharge  
Administration Department

Copy Forwarded to:

- Mr. Abdul Mazed (0591), Joint Vice President.
- Mr. Taj Uddin Ahmed (0843), SEO

### C.C. to:

1. The Chief Executive Officer for kind information.
2. The DMD, Company Secretary & CS.
3. The Asst. Managing Director(Dev.) & Incharge, Dev. Admin Dept.
4. The JSVP & Incharge, Policy Servicing & Claims Dept.
5. The JVP & Incharge (I/A).
6. Master file.
7. Office Order file.
8. Personal file.

1. The SEVP (PRT) & PD, Urban Bima Division & Mukto Bima Prokalpo.

আর্থিক নিরাপত্তার সেতুবন্ধন



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড  
برائيم اسلامي لايف انشورنس لميتيد  
Prime Islami Life Insurance Limited



ISO 9001 : 2008  
CERTIFIED

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আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : রাজ ভবন (৭ম তলা), ২৯, দিলকুশা বাণিজ্যিক এলাকা, ঢাকা-১০০০, ফোন : ৪১১২৪৮৮, ৯৫৫৪৫৩৮, ৯৫৭৬৪০৪, ফ্যাক্স : ৮৮-০২-৯৫৬৪৩৯০  
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