



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائيم اسلامي لائف انشورنس لميٽيٽ
Prime Islami Life Insurance Limited



August 25, 2019

Office Order No.:233-2019

For the greater interest of the Company, Mr. Md. Nazmul Islam (2483), Assistant Officer (Cashier Cum Computer Operator), Cash Section, Bishwanath Org. Office, Paribar Kallayan Bima Division is hereby transferred to Cash Section, Juri Org. Office, Moulvibazar Zone.

Mr. Md. Nazmul Islam shall handover the overall charges to Musammat Sabina Eyasmin (2581), Assistant Officer (Cashier Cum computer Operator), Cash Section, Bishwanath Org. Office, Paribar Kallayan Bima Division in presence of Internal Auditor.

Before handing and taking over of overall charges, The JVP & Incharge (I/A) shall ensure a thorough audit of mentioned office and submit a report to authority by 01-09-2019.

Mr. Md. Nazmul Islam is advised to report his joining to the Incharge, Juri Org. Office, Moulvibazar Zone along with release letter from his existing office by 28-08-2019 with a copy to the Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder
Senior Vice President (Admin)

- Mr. Md. Nazmul Islam (2483), Assistant Officer

C.C. to:

1. The Chief Executive officer (C.C) for kind information.
 2. The SEVP & Incharge, Administration Dept.
 3. The SVP, Finance & Accounts Dept., Head Office.
 4. The JVP & Incharge (I/A) with a request to ensure handing and taking over formalities in presence of an auditor as per office order.
 5. Musammat Sabina Eyasmin (2581), Assistant Officer, Bishwanath Org. Office (PKB)
 6. Master file.
 7. Office Order file.
 8. Personal file.
1. The SEVP (PRT) & PD, Paribar Kallayan Bima Division.
 2. The JEVP (PRT) & Incharge, Moulvibazar Zone

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder
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- Mr. Md. Nazmul Islam (2483), Assistant Officer

আর্থিক নিরাপত্তার সেতুবন্ধন