



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائٹم اسلامى لاىف انشورنس لميٲٲٲ
Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

October 25, 2021

Office Order No.:197-2021



“মুজিববর্ষের অঙ্গীকার
বীমা হোক সবার”

Mr. Mohammad Sulaiman (2634), Junior Officer, Cash Section, Jowariyanala Org. Office, Cox's Bazar Zone-04 is hereby advised to sit and work at Cash Section, Naikhangchhori FPR Centre, Cox's Bazar Zone-04 for 03 (Three) day(s) in a week in addition to his existing duties.

The working days at above Office, will be settled by the respective Office Incharges.

This order shall come into force with immediate effect and shall remain valid until Ms. Ayesha Begum (2755), Junior Officer, Cash Section, Naikhangchhori FPR Centre, Cox's Bazar Zone-02 resumes her duties after Marriage leave.

TA/DA allowance as per rules of the Company is admissible to Mr. Mohammad Sulaiman.

Mahmudur Rahman Talukder

Senior Vice President (HR & ADMIN)

• Mr. Mohammad Sulaiman (2634), Junior Officer.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোন : ৪১০৭০১৮০-৮৩
ফ্যাক্স : ৮৮-০২-৪১০৭০১৭৯, ই-মেইল : pilil@primeislamiflife.com, pililbd@gmail.com, web : www.primeislamiflife.com



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

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Mahmudur Rahman Talukder
Senior Vice President (HR & ADMIN)

- Mr. Mohammad Sulaiman (2634), Junior Officer.

C.C. to: for kind information:

1. The Chief Executive officer for kind information.
 2. The DMD (Dev.) & Incharge, Dev. Admin Dept.
 3. The AMD & CS, Head of HR & ADMIN.
 4. Master file
 5. Office Order file
 6. Personal file.
1. The Asst. MD (Dev.) & Incharge, Chattogram Corp. Zone-03.
 2. The J EVP (PRT) & Incharge, Cox's Bazar Zone-04.
 3. The Incharge, Respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন